

SPEAKER AGREEMENT

Initial Contact Date: _____

This agreement shall serve as formal contract between **Tony Macaluso Seminars** and

_____ Board/Assn. of REALTORS

Title/Topic: _____

Dates: _____ Time: _____

Location of Seminar: _____

Items to be supplied by Board/Assn. are:

- | | |
|--|---|
| Power Pt Presentation Projector & Screen | Laptop computer (PC) |
| Lavaliere Microphone | Overhead Projector |
| Flip Chart | Room should be set in <u>classroom</u> style. |

Expected attendance: (advise-7 days prior)

The Board/Assn. will copy Copyright Instructional Materials and Handouts supplied by Tony for attendees of the class only. Taping either audio or video is prohibited.

Other: _____

Speaker expenses are:

- | | |
|--|---|
| ____ Air travel expense | ____ Rental Car |
| ____ Cab/Limo to/from airport | ____ Tolls, Parking |
| ____ Mileage (IRS rate per mile) | ____ Meals & Tips |
| ____ *Speaking Fee: _____ | ____ Lodging |
| * (Platform fee is expected at end of program, expenses will be billed to the organization for reimbursement.) | Lodging Facility: _____ |
| | Night(s) Confirmed: _____ |
| | Attach directions/map, Hotel Confirmation # |

**Please make checks payable to:
Portside Properties, Inc. 9492 Bloomfield Dr. Palm Beach Gdns, FL. 33410**

Assn. Contact person & Phone #, ext. #: _____

Fax #: _____ e-mail: _____ Mobile# _____

Authorized Signature: Org./Assn/WCR.

Tony Macaluso Seminars

Date: _____

Date: _____

Authorize & Return:

Tony Macaluso Seminars - 9492 Bloomfield Dr.; Palm Beach Gdns., FL. 33410

Ofc: 561-622-8498

Return by Fax: 561-626-5411 or email www.TonyMacalusoREschool.com

Please return this agreement within 30-days of initial contact to confirm your date.

CANCELLATION POLICY: *After confirmation signed, there is a \$300.00 cancellation fee.*

If canceled within 7 days of seminar date, full payment plus prepaid expenses is expected.